

## **Star-C Eviction Relief Fund**

Star-C is a 501(c)3 nonprofit that works to reduce transiency in affordable/workforce apartment communities. The eviction relief fund is a rent matching scholarship that helps qualified residents pay their rent and stay in their homes.

### **Qualifications for Tenant Application**

Rent Qualification – this program is generally intended for those apartment communities whose monthly rent for a two-bedroom unit does not exceed \$1,650 per month (maximum based on 80% of Atlanta’s regional average median income).

Landlord must be willing to participate in rent assistance with a signed agreement with Star C’s Eviction Relief Program.

Awards from the Relief Fund will be paid out as available based on committee evaluation of need and availability of donated funds.

Some donated funds come from the CARES (Coronavirus Aid, Relief, and Economic Security) Act, and those funds can only be used for hardships caused by Coronavirus/COVID-19. Other hardships are considered subject to other funding availability.

Star-C Programs shall, at its sole discretion, offer financial assistance **subject to the availability of donated funds**, and verification that you are experiencing a qualifying hardship. Other qualifiers are used to determine your eligibility including your ability to pay a portion of the outstanding monthly rent due. Star-C will not make any payment until receiving proof that your payment has been made and proof that the landlord has made its required waiver of 10%, plus late fees and penalties.

Cobb County residents may apply multiple times until \$4,850 limit is reached. Non-Cobb residents may apply multiple times, up to a total of \$1,500.

### **Application Check List**

**Please make sure you have all components before submitting to Star-C. Application must be submitted to Star-C by the landlord.**

- ✓ Fully completed application signed by tenant and landlord
  - ✓ Evidence/documentation of hardship
  - ✓ Copy of tenant’s rent ledger

✓

## Tenant Application for Star-C Eviction Relief

First/Middle/Last Name: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Last Four Digits of Social Security # (required for DeKalb): \_\_\_\_\_

Property Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

County: \_\_\_\_\_

Time Living at Property: \_\_\_\_\_

When does your lease expire: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number \_\_\_\_\_

Including yourself, how many total adults (over 18) are living with you in your household: \_\_\_\_\_

# of Dependent Children/Ages/Schools \_\_\_\_\_

\_\_\_\_\_

# of Children Enrolled in Star-C Afterschool Program: \_\_\_\_\_

Temporary Hardship Description: \_\_\_\_\_

\_\_\_\_\_

Evidence of Hardship: Please attach a doctor's letter for medical hardships and/or evidence of financial hardship such as furlough, termination papers or unemployment application

Have you previously received assistance from Star-C? (yes or no) \_\_\_\_\_

What is your plan to be able to pay your rent yourself going forward? \_\_\_\_\_

\_\_\_\_\_

By signing this application, I affirm that the above information is true and complete and authorize Star-C to contact current or former employers, my landlord or other persons for additional confirmation. I understand that completing this application does not guarantee that I will receive assistance and that funding is based on numerous factors including funding availability of Star-C - a 501(c)3 non-for-profit. I authorize Star-C Programs to disclose pertinent information (except my name and street address) to market this rental assistance program to foundations, donors and social media for funding. I also agree to allow Star-C to follow up with me or my landlord to keep metrics on the success of the program.

\_\_\_\_\_  
Signature of Tenant

\_\_\_\_\_  
Date Submitted to Landlord

**For Property Management Completion:**

The goal of the Eviction Relief Fund is to **help qualified residents pay their rent and stay in their homes**. We are all partners in this goal. Star-C can pay up to the following amounts assuming that the landlord and tenant can agree to address the remaining balance:

- Cobb COVID: \$4,850 max; (Min 20% of outstanding balance from tenant, 10% plus fees from Landlord)
- General Star-C Scholarships: \$1,500 max; (Min of 20% of outstanding balance from tenant, 10% plus fees from Landlord)
- Student in Atlanta Public Schools: \$3,200 max
- DeKalb COVID: \$1,500 max

How will the outstanding balance be addressed? (If includes a payment plan, please include) :

Outstanding Balance	Tenant Payment	Landlord Waiver	Star-C Scholarship

By signing this form, I affirm that I have reviewed the above tenant information, that it is true and correct, & the tenant has an active lease at the above referenced property. I have attached a current tenant rent ledger. If the rental scholarship is approved, I will apply it to the tenant’s account once their matching payment clears. I will waive 10% of the outstanding rent, plus late fees & penalties as required under the program and will send Star-C an updated ledger reflecting this activity.

Manager Signature: \_\_\_\_\_

Date Submitted to Star-C

Property Mgr. Name \_\_\_\_\_

Property Mgr. Email \_\_\_\_\_

Property Mgr. Phone Number \_\_\_\_\_

Payment Address

if approved: \_\_\_\_\_

**\*\*Application Check List\*\***

**Please make sure you have all components before submitting to Star-C. Application must be submitted to Star-C by the landlord.**

- Have all application questions been answered completely?
- Has the fully completed application been signed by tenant and landlord?
- Has evidence/documentation of hardship been attached?
- Has a current copy of tenant’s rent ledger been attached?